

(PHILIPPINE NATIONAL VOLUNTEER SERVICE COORDINATING AGENCY) Comprehensive Annual Procurement Plan for FY2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Estimated Budget (Php)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IABE	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid, Quotatio n Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Source of Funds	Total	MOOE		CO
I. Goods																				
10000100001 310100100002 310100100001	APP-CSE Common Use supplies Available at the Procurement Services	All Divisions	NP-Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Feb, April, Sept. & Nov.	N/A	101	495,342.51	495,342.51		
10000100001 310100100002 310100100001	APP-CSE Other Supplies Not Available at the PS But Regularly Purchased from Other	All Divisions	Shopping/ Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Feb, April, Sept. & Nov.	N/A	101	280,568.10	280,568.10		
10000100001 310100100002 310100100001	Gasoline, Oil & Lubricants	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Monthly	N/A	101	103,000.00	103,000.00		
100000100001	Subscription	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Daily	N/A	101	21,000.00	21,000.00		
ICT Equipment																				
10000100001 310100100002 310100100001	Tablet	OED & 3 Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	120,000.00		120,000.00	
10000100001 310100100002 310100100001	Mobile Phone	OED & 2 Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	60,000.00		60,000.00	
10000100001 310100100002 310100100001	Biometrics	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	200,000.00		200,000.00	
ICT Software																				
10000100001 310100100002 310100100001	Productivity Software	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	21,000.00		21,000.00	
10000100001 310100100002 310100100001	Raster Graphics Editor	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	44,000.00		44,000.00	
10000100001 310100100002 310100100001	AIO Multimedia Editing Software	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	51,000.00		51,000.00	
10000100001 310100100002 310100100001	PDF Viewer and Editor	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	74,000.00		74,000.00	
10000100001 310100100002 310100100001	Presentation Program	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	3,000.00		3,000.00	
10000100001 310100100002 310100100001	Anti-Virus (end point protection)	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	March	N/A	1st Quarter	1st Quarter	101	42,000.00		42,000.00	
II. Services																				
10000100001 310100100002 310100100001	Printing Services	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Quarterly	N/A	101	637,000.00		637,000.00	
10000100001 310100100002 310100100001	Venue/Meal/Accommodation for Events, Orientation & Seminar	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Monthly	N/A	Monthly	N/A	Monthly	101	2,207,000.00		2,207,000.00	
100000100001	Maintenance of Motor Vehicle, Equipment and Leased Office Space and other PPE	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Quarterly	N/A	Quarterly	Quarterly	101	300,000.00		300,000.00	
100000100001	Office Rental	AFMD	NP-Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	N/A	N/A	101	3,157,000.00		3,157,000.00	
100000100001	Utilities - Water & Electricity	AFMD	NP - Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	N/A	N/A	101	541,000.00		541,000.00	
100000100001	General Services - Janitorial	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Monthly	N/A	101	337,000.00		337,000.00	
100000100001	General Services - Security	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Monthly	N/A	101	850,000.00		850,000.00	
100000100001	Messaging and Other General Services	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Monthly	N/A	101	481,000.00		481,000.00	

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10000100001 310100100002 310100100001	Equipment Rental	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Jan	N/A	101	184,000.00	184,000.00		Reproduction machine & printer
10000100001 310100100002 310100100001	Professional Services	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Quarterly	N/A	101	921,000.00	921,000.00		
10000100001 310100100002 310100100001	Trainings	All Divisions	NP-Small Value / Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	Quarterly	N/A	101	305,000.00	305,000.00		
10000100001 310100100002 310100100001	Communication Services	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	N/A	Monthly	N/A	101	890,000.00	890,000.00		
																		12,276,008.71	11,661,008.71	615,000.00	

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