

Annex A

(PHILIPPINE NATIONAL VOLUNTEER SERVICE COORDINATING AGENCY) Annual Procurement Plan for FY2018.

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)	
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid/Quotation Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover		Total	MOOE	CO		
<b>I. Goods</b>																					
10000100001 310100100002 310100100001	Common Use Supplies Available at the Procurement Services	All Divisions	NP-Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Q3	N/A	101	530,613.60	350,476.36	180,137.24	Regular PAPs
10000100001 310100100002 310100100001	Other Supplies Not Available at the PS But Regularly Purchased from Other Sources	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Q4	N/A	101	1,085,736.00	671,281.00	414,455.00	Regular PAPs
100000100001	Gasoline, Oil & Lubricants	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	101	125,660.00	125,660.00		Regular PAPs
<b>II. Services</b>																					
310100100002	Professional Services - VIDA Group Insurance	PCMED	Shopping	N/A	March	N/A	N/A	N/A	April	N/A	May	June	N/A	June	June	101	67,500.00	67,500.00		Group Insurance for VIDA assigned in Luzon, Visayas & Mindanao	
10000100001 310100100002 310100100001	Subscription	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Within Jan.	N/A	Within Jan.	Within Jan.	101	21,000.00	21,000.00			
10000100001 310100100002 310100100001	Printing Services	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	101	466,000.00	466,000.00			
10000100001 310100100002 310100100001	Venue/Meals/Accommodation for Events, Orientation & Seminar	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	Monthly	N/A	N/A	Monthly	N/A	Monthly	Monthly	101	2,085,000.00	2,085,000.00			
100000100001	Maintenance of Motor Vehicle, Equipment and Leased Office Space	AFMD	Shopping	N/A	N/A	N/A	N/A	N/A	Quarterly	N/A	N/A	Quarterly	N/A	Quarterly	Quarterly	101	132,356.00	132,356.00		Provision for repair and maintenance of Motor Vehicle and Equipment	
100000100001	Office Rental	AFMD	NP-Agency to Agency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Feb	N/A	N/A	N/A	101	2,445,000.00	2,445,000.00		3-year contract	
100000100001	Utilities - Water & Electricity	AFMD	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	101	502,589.00	502,589.00			
10000100001 310100100002 310100100001	Professional Services	All Divisions	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	101	751,000.00	751,000.00			
310100100001	Professional Services - Production of AVP & Radio Spots	PATSD	NP-Agency to Agency	N/A	N/A	N/A	N/A	N/A	April	N/A	N/A	June	N/A	Sept	N/A	101	1,065,000.00	1,065,000.00			
10000100001 310100100002 310100100001	Trainings	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	101	300,000.00	300,000.00			
100000100001	General Services - Janitorial & Security & Others	AFMD	NP-Small Value	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Jan	Jan	N/A	Feb	Feb	101	1,323,094.00	1,323,094.00			
10000100001 310100100002 310100100001	Equipment Rental	All Divisions	Shopping	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Q4 2017	N/A	N/A	N/A	N/A	101	88,704.00	88,704.00		Copier	
10000100001 310100100002 310100100001	Communication Services	All Divisions	Negotiated Small Amount	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Q1	Q1	Q1-Q4	N/A	101	599,138.00	599,138.00		Postages & Courier Services, Telephone mobile & landline & internet connection and prepaid cards	
																	10,723,000.00	10,993,798.36	594,592.24		

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