

Republic of the Philippines
National Economic & Development Authority

VOLUNTEER PLACEMENT REPORT
(To be submitted by the volunteer within two months from deployment)



Philippine National Volunteer Service Coordinating Agency
NEDA Complex, EDSA, Diliman, Quezon City
Tel. Nos: 434-7139 Telefax: 435-7999/927-6847
Email Address: m_and_e@pnvsca.gov.ph

1. Name of Volunteer/Volunteer Sending Organization: _____

Duration of Assignment: _____

Mailing Address: _____

Tel. No. _____ Fax No. _____

Email Address: _____ Cellphone No. _____

2. Host Organization: _____

Mailing Address: _____

Tel. No. _____ Fax No. _____ Email Address: _____

3. Have you been introduced by your Host Organization to the following?

	Yes	No	Name/s	Designation
Provincial Government Unit	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Municipal/City Govt. Unit	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Philippine National Police	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
NEDA Regional Office	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

4. Have you been provided orientation/training by the following? Please also rate/describe them.

	Yes	No	Rating	Remarks
a. Volunteer Sending Organization				
b. Host Organization				
c. PNVSCA				
d. Others, please specify				

Please use the following point system, if applicable: 5-excellent; 4-very good; 3-good; 2-fair; and 1-poor. Use the remarks column for explanation particularly for NO, EXCELLENT and POOR responses.

5. What additional topic would you have liked included and/or discussed more thoroughly in the orientation/training to prepare you better for your assignment.

a) Volunteer sending organization: _____

b) Host organization: _____

c) PNVSCA: _____

d) Others, please specify: _____

6. Have you been provided with the work-related support by your host organization during this period
 Please rate them.

	<i>Yes</i>	<i>No</i>	<i>Rating</i>	<i>Remarks</i>
a. Management/supervision				
b. Counterpart				
c. Equipment/supplies/materials				
d. Project funds				
e. Others, please specify:				

Please use the following point system, if applicable: 5-excellent; 4-very good; 3-good; 2-fair; & 1-poor. Use the remarks column for explanation particularly for NO, EXCELLENT and POOR responses.

7. Are there potential security concerns in your place of assignment? Yes No
 If yes, please specify _____

8. Are there any arrangements made to ensure your and your family's safety and security (if applicable)?
 Yes No. Please describe these arrangements _____

9. Please rate the following facilities in your place of assignment:

	<i>Rating</i>	<i>Remarks</i>
a) Communications		
b) Transportation		
c) Medical		

Please rate using the following point system: 5-excellent; 4-very good; 3-good; 2-fair; and 1-poor.

Submitted by:

 Printed Name and Signature of Volunteer

Date: _____