

Republic of the Philippines  
National Economic & Development Authority



**Philippine National Volunteer  
Service Coordinating Agency**  
NEDA Complex, EDSA, Diliman, Quezon City  
Tel. Nos: 4347139 Telefax: 435-7999/927-6847  
Email Address: m\_and\_e@pnvsca.gov.ph

**ANNUAL REPORT FOR FOREIGN VOLUNTEER**  
*(To be submitted by the volunteer at the end of 12 months  
from deployment and every year thereafter if volunteer  
assignment is extended)*

Name of Volunteer/Volunteer Sending Organization: \_\_\_\_\_

Email Address: \_\_\_\_\_

Host Organization: \_\_\_\_\_

Program/Project Assisted and Location: \_\_\_\_\_

Duration of Assignment: \_\_\_\_\_

Reporting Period: From \_\_\_\_\_ to \_\_\_\_\_

1. Please describe planned activities and accomplishments during the reporting period.

<b>Planned Activities</b> <b>(Refer to Work and Financial Plan)</b>	<b>Accomplishments</b>

(Use additional sheet when necessary)

2. Are there deviations or changes in your tasks, responsibilities and work plan during this period?

Yes  No. If yes, please explain.

---

---

---

---

---

3. Are there efforts from your host organization to address issues and concerns identified during the last reporting period. Indicate if there are new problems/issues encountered during this period.

---

---

---

---

---

4. What experiences and learnings have you acquired which you think promoted your personal and professional growth?

---

---

---

---

---

5. Please provide other information/concern not addressed by this report.

---

---

---

---

---

***Prepared by:***

\_\_\_\_\_  
Printed Name & Signature of Volunteer

Date: \_\_\_\_\_