

Republic of the Philippines  
National Economic & Development Authority



**Philippine National Volunteer  
Service Coordinating Agency**  
NEDA Complex, EDSA, Diliman, Quezon City  
Tel. Nos: 434-7139 Telefax: 435-7999/9276847  
Email Address: m\_and\_e@pnvsca.gov.ph

**REQUEST FOR EXTENSION OF  
VOLUNTEER ASSISTANCE**

Reference No: \_\_\_\_\_

1. Name and Address of Host Organization: \_\_\_\_\_

Email Address: \_\_\_\_\_

2. Project Title Location: \_\_\_\_\_

3. Approved Period of Volunteer Assistance: \_\_\_\_\_

4. Duration of Extension of Volunteer Assistance Requested: \_\_\_\_\_

5. Volunteer/s Assigned:

<i>Name of Volunteer</i>	<i>Volunteer Sending Organization</i>	<i>Duration of Assignment</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____

6. Rationale for extension: (Please attach project accomplishment report and volunteer's work plan for the duration of extension requested )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Prepared by:

Submitted by:

\_\_\_\_\_  
*Printed Name, Designation & Signature of  
Project Supervisor*

\_\_\_\_\_  
*Printed Name, Designation & Signature of  
Head of Agency*

Date: \_\_\_\_\_

**ACTION TAKEN BY PNVSCA (for PNVSCA use only)**

Deferred due to (state reason) \_\_\_\_\_

Disapproved (state reason) \_\_\_\_\_

Approved/Endorsed for extension of volunteer assistance in the field of \_\_\_\_\_  
for a period of \_\_\_\_\_

\_\_\_\_\_  
**Date**

**JOSELITO C. DE VERA**  
Executive Director