

Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
M a n i l a

APPLICATION FOR ISSUANCE OF VISAS, OR FOR CHANGE
OF ADMISSION STATUS TO, OR FOR EXTENSION OF STAY AS,
SPECIAL NON-IMMIGRANT UNDER SECTION 47 (A) (2) OF
THE PHILIPPINE IMMIGRATION ACT OF 1940, AS AMENDED.

The undersigned, for and in behalf of the foreign national named below, hereby, applies for his/her admission as/change of admission status to extension of his/her stay as, special non-immigrant under Section 47(a)(2) of the Philippine Immigration Act of 1940, as amended, and in support thereof submits the following information and representations:

I. 1) Name of Applicant/sponsor: Philippine National Volunteer Service Coordinating Agency

a) Address: NEDA sa Q.C., EDSA, Diliman, Q. C. Tel. 435-7999 / 927-6847

b) Nature of business employment or activity: Government Agency

2) Name of foreign national: _____

a) Date of Birth: _____ Place of Birth: _____

b) Sex: _____ Age: _____ Civil Status _____

c) Nationality: _____ Passport No : _____

d) Position/nature of employment: _____

e) If Married:
Name of spouse: _____ Age: _____

Name of children: _____ Age: _____
_____ Age: _____
_____ Age: _____
_____ Age: _____

f) Will the spouse and unmarried minor children join the foreign national?
 Yes No When? _____

3) Foreign national's previous residence for the past five (5) years:

4) Approximate date of arrival and length of stay:

5) Educational background, training and experience:

6) Undertaking of employer/sponsor:

a) Applicant employer/sponsor shall notify the Department of Justice of the termination of employment/training of the foreign national within three (3) days after such termination.

b) Applicant employer/sponsor shall likewise assume responsibility for the voluntary departure of said foreign national upon termination of employment/training.

II. Documents to be submitted:

1. For supervisors, specialists, consultants, contractors, personnel staff and dependents:

a) Valid passport/s of foreign national and his/her dependents, if any, subject to the application, and when required by the Department of Justice, his/her/their re-entry permit/s to port of embarkation or country of origin.

b) Certificate of registration issued by appropriate agency, or the employer/sponsor, if engage in business.

c) Certification from the applicant employer/sponsor that the prospective special non-immigration is being admitted to the Philippines pursuant to a contract entered into by the former with a government office/agency or subdivision or private firm.

d) Confirmation of appropriate agency or private firm utilizing the foreign national's services.

e) Certification by employer on the number of personnel employed in same category as that of the subject of foreign national and their nationalities.

f) Copy of the contract/agreement entered into by the employer/sponsor of the prospective special non-immigrant with a government office, agency or subdivision or a firm.

2. For exchange professors, fellows, students, scholars, participants, volunteers and social workers under sponsorship of locally and internationally recognized educational, scientific, cultural, relief and charitable organizations, institutions, agencies or foundations and representative of non-recognized foreign government to international organization and their dependents:

- a) Valid passport of foreign national, subject of the application, and, when required, re-entry permit to point of embarkation or country of origin.
 - b) Contract or agreement between local sponsor and foreign national, if any.
 - c) Appointment of foreign national by the host or receiving organization, institution or foundation.
 - d) Acceptance signed by the subject foreign national.
 - e) Affidavit of support and guaranty of return fare by the sponsor.
 - f) Proof of guarantor's financial capacity to fulfill his/her undertaking e.g., income tax return, bank accounts, etc.
3. For applicants seeking admission to the country as foreign religious missionaries, evangelists, priests, preachers, ministers of the gospel, ecclesiastical workers, trainees and members of religious orders and their dependents:
- a) Valid passport/s of foreign national/s and his/he/their dependents, if any, subject of the application, and when required by the Ministry of Justice, his/her/their re-entry permit/s to point of embarkation or country of origin.
 - b) A brief statement of their assigned duties and responsibilities and the reason or reasons why their services or presence in the Philippines would be beneficial to the public interest together with a description of the actual activities, apart from those outlined in the articles or incorporation, of the sponsoring missions, congregations, religious orders or movements.
 - c) A written promise to limit or confine their works to purely religious task or activity and that they will refrain from engaging in gainful employment and partisan political activity during their sojourn in the Philippines. This statement and written promise may be submitted by applicant himself or in his behalf by any responsible official of the religious organizations, institutions, congregations or orders to which the applicant belongs.
 - d) Articles of Incorporation and Certificate of Registration with the Securities and Exchange Commission of the sponsor.
 - e) Agreement or letter of appointment and acceptance between the local sponsor and the foreign national.
 - f) Affidavit of support or letter of sponsorship and guaranty of financial assistance and return fare by the sponsor.
 - g) Proof of sponsor's financial capacity to fulfill its undertaking e.g., income tax returns, bank accounts, statement of assets, etc.

Done in the City/Province of _____

this ~~XXXX~~ day of _____.

JOSELITO C. DE VERA

(Applicant)

Executive Director

REPUBLIC OF THE PHILIPPINE)

S.S

CITY PROVINCE OF _____)

SUBSCRIBED AND SWORN to before me this _____ day of _____

20_____, in the City/Province of _____

affiant exhibited to me his/her _____ issued at

_____ on _____.

Notary Public
Until December 31, 20_____

Doc No. _____

Page No. _____

Book No. _____

Series of 20 _____